

## Agency Activity Inventory by Agency

Appropriation Period: 2005-07 Activity Version: Governor's 2005-07 Budget - New Law

**Agency:** 085 - Office of the Secretary of State

### Address Confidentiality Program

This program protects the confidentiality of crime victims (specifically victims of domestic violence, sexual assault, or stalking) by ensuring alleged perpetrators cannot use state and local government public records to locate their victims. The program provides participants with legal substitute addresses used as residence, work, and/or school addresses, and provides confidentiality in two areas that are normally public records: voter registration and marriage licenses.

**Statewide Result Area:** Improve the safety of people and property

**Category:** Crime response and recovery

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$230,000	\$230,000	\$0	3.3	\$236,000	\$236,000	\$0	3.3

**Expected Results:**

**Outcome Measure:** Number of active participants in the Address Confidentiality Program.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
2,237	2,570	2,672	2,947	3,222	3,497

### Administrative Activity

Administration provides the agency with management and policy direction not directly attributed to any program or service. Functions include public information, legislative affairs, policy and planning, international relations, human resources, financial services, contracting and purchasing, and facility and records management.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$2,747,000	\$1,553,000	\$1,194,000	35.1	\$2,691,000	\$1,850,000	\$841,000	33.3

**Expected Results:**

The leadership and supporting infrastructure that enables the agency to accomplish its wide range of statutory responsibilities, goals, and activities will be in place.

### Agency Information Technology

This activity provides the agency with central oversight and coordination of technology, including but not limited to the agency information technology plan, server maintenance, hardware/software maintenance and programming, and web service development.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

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**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,080,000	\$841,000	\$239,000	14.2	\$1,090,000	\$851,000	\$239,000	14.0

## Expected Results:

The leadership and supporting infrastructure that enables the agency to accomplish its wide range of statutory responsibilities, goals, and activities will be in place.

## Apostilles Program

The Office of the Secretary of State is responsible for authenticating public documents for international use by verifying the official nature of a document so officials abroad can accept it at face value. Various documents (birth/death, marriage/divorce, police records, corporate good standings, etc.) submitted to this office are used internationally for adoptions, dual citizenship, business transactions, and education purposes.

**Statewide Result Area:** Improve the economic vitality of businesses and individuals

**Category:** Flexible regulation

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$106,000	\$24,000	\$82,000	1.7	\$108,000	\$23,000	\$85,000	1.7

## Expected Results:

**Outcome Measure:** General Fund revenue generated per Apostille FTE.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
\$54,737	\$70,039	\$72,774	\$75,685	\$78,713	\$81,861

**Output Measure:** Number of apostilles authentications processed.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
17,731	19,762	24,228	27,862	32,042	36,848

## Assistance to Local Libraries

This activity coordinates, in conjunction with the Library Council of Washington (LCW), statewide projects and initiatives using Library Services and Technology Act (LSTA) funds. It administers the LSTA grant, in compliance with LSTA's parent institution, the Institute of Museum and Library Services. This includes monitoring the requirements to retain federal funds.

**Statewide Result Area:** Improve cultural and recreational opportunities throughout the state

**Category:** Ensure access to cultural and recreational opportunities

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FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$3,994,000	\$402,000	\$3,592,000	21.2	\$2,949,000	\$387,000	\$2,562,000	21.2

## Expected Results:

Washington libraries will improve library service as a result of Library Services and Technology Act sub-grants.

**Outcome Measure:** Percent of Library Services and Technology Act sub-grantees reporting improved services to their communities as a result of the sub-grant.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0%	0%	88%	75%	75%	75%

**Outcome Measure:** Number of searches of the statewide consortially licensed digital resources.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
3,149,302	3,512,727	3,779,083	3,968,000	4,166,000	4,375,000

*The state library facilitates group licensing of online periodical documents for libraries statewide; the majority of participants are K-12 schools.*

## Certification and Training

This activity develops the curriculum used to train and certify state and local election officials in conducting elections. Staff perform election reviews of individual county procedures in the event of federal or state recounts. Also, the division provides comprehensive resources and reference materials for local election officials, political party organizations, and other interested parties.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$308,000	\$308,000	\$0	3.6	\$319,000	\$319,000	\$0	3.6

## Expected Results:

**Outcome Measure:** Percent of elections training participants rating training at satisfactory or above.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0%	0%	0%	80%	80%	80%

**Output Measure:** Percent of counties having had an election review within the past 5 years.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
10%	23%	12%	20%	20%	20%

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## Certification Authorities Registration

The Electronic Authentication Act (RCW 19.34) is a certification authority licensure program administered by the Office of the Secretary of State. The office is an independent third party which ensures that the licensure process remains separate from the digital signature technology itself. Certification authorities verify the identity of individuals and issue digital signatures. Digital signatures are used to sign contracts, verify identity, and control access to applications over the Internet.

**Statewide Result Area:** Improve the economic vitality of businesses and individuals

**Category:** Flexible regulation

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$52,000	\$28,000	\$24,000	0.5	\$52,000	\$28,000	\$24,000	0.5

**Expected Results:**

**Output Measure:** Number of Certification Authorities registered.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
4	2	1	1	1	1

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## Charitable Solicitation Program

The Office of the Secretary of State registers entities that solicit funds from Washington State citizens. Registration is used to provide information to the public about charities and their paid fundraisers. This information promotes education and awareness for targeted or vulnerable citizens such as the elderly, and exposes the improper use of contributions intended for charitable purposes.

**Statewide Result Area:** Improve the economic vitality of businesses and individuals

**Category:** Provide consumer protection

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$260,000	\$231,000	\$29,000	3.1	\$263,000	\$234,000	\$29,000	3.1

**Expected Results:**

**Output Measure:** Number of contacts in which public information was provided on charities via web, phone and printed material.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
17,452	25,298	29,874	33,160	36,808	40,857

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## Charitable Trusts Program

This activity registers charitable trusts relating to entities holding income-producing assets in the name of charity. Registration of charitable trusts also permits supervision of the administration of these public trusts, helps to prevent deceptive and dishonest practices, and prevents the improper use of public funds intended for charitable purposes. Information provided through registration promotes consumer education and awareness for grant seekers, grant makers, and public beneficiaries.

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**Statewide Result Area:** Improve the economic vitality of businesses and individuals

**Category:** Provide consumer protection

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$95,000	\$85,000	\$10,000	1.6	\$95,000	\$85,000	\$10,000	1.6

**Expected Results:**

**Output Measure:** Number of contacts in which public information was provided on charitable trusts via web, phone and printed material.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
1,495	1,862	2,069	2,276	2,503	2,754

## Corporations and Partnerships Registration

This activity provides registration of entities conducting business in the state of Washington, including domestic and foreign (out-of-state) corporations, limited partnerships, limited liability partnerships, and limited liability companies. The program also registers international student exchange programs and immigration assistants, and accepts service of process on corporations failing to maintain a registered agent or registered office address, and on out-of-state residents involved in accidents on Washington highways. The activity also provides the public with in-state trademark protection and evidence of first-use of the mark. Registration of the mark is a valuable alternative to federal registration when a filer does business only within Washington, and it provides critical evidence of first-use when used as supplemental documentation in a federal trademark application. (General Fund-State, Secretary of State's Revolving Account-Nonappropriated)

**Statewide Result Area:** Improve the economic vitality of businesses and individuals

**Category:** Flexible regulation

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$2,747,000	\$1,490,000	\$1,257,000	36.8	\$2,771,000	\$1,488,000	\$1,283,000	36.7

**Expected Results:**

**Outcome Measure:** General Fund revenue generated per Corporation FTE.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
\$361,395	\$385,878	\$432,971	\$450,290	\$468,301	\$487,033

**Output Measure:** Number of active business entities registered as Washington State corporations or partnerships.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
248,111	265,517	287,458	307,580	329,111	352,148

## Digital Archives

# Agency Activity Inventory by Agency

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**Agency:** 085 - Office of the Secretary of State

The primary mission of this activity is to preserve and make accessible the legal and historical electronic records of the executive, legislative, and judicial branches; state agencies; and local governments. It maintains a public research facility for reference and scholarship. The Digital Archive located in Cheney, Washington, provides secure storage of archival electronic records, provides remote access via the Web, and ensures long-term accessibility through data migration as technology changes.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$2,219,000	\$0	\$2,219,000	6.2	\$2,288,000	\$0	\$2,288,000	6.2

**Expected Results:**

**Output Measure:** Percent of digital records added to the state archive collection.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0%	0%	0%	5%	10%	20%

## Digital Historical Collection

This activity provides searchable online access to State Library historical resources that have previously been available only in paper or microfilm. The collections are web-accessible to citizens across the state.

**Statewide Result Area:** Improve cultural and recreational opportunities throughout the state

**Category:** Ensure access to cultural and recreational opportunities

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$337,000	\$337,000	\$0	3.1	\$273,000	\$273,000	\$0	3.1

**Expected Results:**

Searchable, online, digital collections of rare, historical Washington related materials will be available to the people of Washington.

**Output Measure:** Number of digital images available in searchable, online state library historical collections.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0	0	12,768	15,000	20,000	25,000

## Election Cost Reimbursement to Counties

This activity provides primary and general election cost reimbursements to county election offices in odd-numbered election years and for the presidential primary.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** State financial resources and services

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FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$2,296,000	\$2,296,000	\$0	0.0	\$0	\$0	\$0	0.0

**Expected Results:**

**Output Measure:** Percent of eligible counties reimbursed for election costs within the required time frame.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
100%	100%	100%	100%	100%	100%

## Federal Information

This activity provides citizens with access to print and digital information and publications, both current and historical, from the federal government.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$610,000	\$610,000	\$0	6.7	\$618,000	\$618,000	\$0	6.7

**Expected Results:**

The people of Washington will have permanent access to a comprehensive, centralized collection of government publications in any format.

**Output Measure:** Number of federal publications (print or electronic) in the state archives online catalog.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
332,507	382,966	396,476	409,976	423,476	436,976

## Government Information Locator Service (GILS)

This activity provides citizens with online access to government information in Washington through specialized online search tools offering carefully selected sites for state and local government and consumer protection information.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$357,000	\$357,000	\$0	4.4	\$312,000	\$312,000	\$0	4.4

**Expected Results:**

**Outcome Measure:** Number of visits to Find It Washington or Find It Consumer to access current government websites.

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FY02 Actual 1,612,404	FY03 Actual 1,444,192	FY04 Actual 1,412,313	FY05 Estimate 1,500,000	FY06 Proposed 1,600,000	FY07 Proposed 1,700,000
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## Help America Vote Act Local Grant Program

This activity was created in the 2003-05 Biennium to establish a local grant program to assist county auditors in meeting the requirements of the Help America Vote Act of 2002 (HAVA). The Office of the Secretary of State is responsible for administering the grant program and meeting federal audit requirements.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$45,830,000	\$0	\$45,830,000	1.0	\$206,000	\$0	\$206,000	1.0

**Expected Results:**

**Outcome Measure:** Percent of counties in compliance with all mandatory Help America Vote Act requirements.

FY02 Actual 0%	FY03 Actual 0%	FY04 Actual 7.5%	FY05 Estimate 65%	FY06 Proposed 100%	FY07 Proposed 100%
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## Historical Collection

This activity provides citizens with information on the history of Washington Territory and the state of Washington.

**Statewide Result Area:** Improve cultural and recreational opportunities throughout the state

**Category:** Ensure access to cultural and recreational opportunities

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,419,000	\$1,418,000	\$1,000	16.6	\$1,446,000	\$1,445,000	\$1,000	16.6

**Expected Results:**

Citizens will have access to a comprehensive collection of Washington newspapers.

**Output Measure:** Number of reels of preservation microfilm of all Washington newspapers that are available to the people of Washington through the State Library.

FY02 Actual 31,414	FY03 Actual 31,814	FY04 Actual 32,214	FY05 Estimate 32,664	FY06 Proposed 33,114	FY07 Proposed 33,564
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# Agency Activity Inventory

## by Agency

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**Agency:** 085 - Office of the Secretary of State

### Imaging Services and Security Microfilm

This activity provides imaging services on a cost-recovery basis to state and local agencies to ensure permanent retention of essential records and documents of legal or historical significance. Services include imaging (filming, scanning, and digital conversion); creating an inventory; quality review and inspection; brown-toning for preservation; and off-site security storage of archival microfilm and images. The unit also provides assessment and consultation on local government holdings and microfilm/imaging projects, and provides information on microfilm and imaging standards. (Imaging Account-Non-appropriated, Archives and Records Management Account-State, Local Government Archive Account-State)

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Logistical support for government agencies

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,960,000	\$0	\$1,960,000	21.8	\$1,743,000	\$0	\$1,743,000	22.8

**Expected Results:**

**Output Measure:** Percent of security microfilm holdings processed and available in the state archives.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0%	0%	46%	50%	75%	95%

**Efficiency Measure:** Microfilm scanning cost per image produced by the Imaging/Micrographics Bureau of the Secretary of State.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
\$0	\$0	\$0.04	\$0.04	\$0.04	\$0.04

*Cost varies depending on quality and type of film processed.*

### Library Services to State Institutions

This activity provides on-site library services to over 11,000 residents of two Department of Social and Health Services (DSHS) psychiatric hospitals and ten Department of Corrections (DOC) adult correctional institutions. Both DSHS and DOC libraries support the education, treatment, and rehabilitation of patients and offenders. Branch libraries assist DOC in complying with American Correctional Association standards for accreditation.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Logistical support for government agencies

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,848,000	\$1,777,000	\$71,000	20.5	\$1,679,000	\$1,559,000	\$120,000	20.5

**Expected Results:**

The Departments of Corrections and Social and Health Services will have a dependable level of service to support the education, treatment, and rehabilitation of patients and offenders.

**Output Measure:** Percent of scheduled hours of operation open for service at state institution libraries.

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**Agency:** 085 - Office of the Secretary of State

FY02 Actual 99%	FY03 Actual 94%	FY04 Actual 88%	FY05 Estimate 85%	FY06 Proposed 90%	FY07 Proposed 95%
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## Oral History Program

This activity records, transcribes, and publishes the recollections of legislators, state officials, and citizens who have been involved with the state's political history. The publications document the formation of public policy in Washington State and demonstrate the roots of democratic government in the lives of citizens of the state for teachers and students of public affairs, current and future legislators, legislative staff, and others interested in the history of politics in the state. The program's mission is to gather and disseminate this history, which otherwise would be lost and inaccessible to researchers.

**Statewide Result Area:** Improve cultural and recreational opportunities throughout the state

**Category:** Ensure access to cultural and recreational opportunities

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$166,000	\$163,000	\$3,000	2.9	\$163,000	\$160,000	\$3,000	2.9

**Expected Results:**

**Outcome Measure:** Number of visits to Oral History internet resources.

FY02 Actual 0	FY03 Actual 0	FY04 Actual 4,681	FY05 Estimate 5,617	FY06 Proposed 6,741	FY07 Proposed 8,089
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## Public Affairs Broadcasting

The Office of the Secretary of State contracts with a non-profit organization to produce gavel-to-gavel television coverage of state government deliberations and other events of statewide significance.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$2,027,000	\$2,027,000	\$0	0.0	\$2,066,000	\$2,066,000	\$0	0.0

**Expected Results:**

Pass through funds will be distributed each fiscal year to the contracted vendor.

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## Records Management

# Agency Activity Inventory by Agency

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**Agency:** 085 - Office of the Secretary of State

Records Management is an integral part of managing the life cycle of state and local government records in an efficient and cost-effective manner, while preserving essential legal and historical archival records. Substantial space savings are achieved by timely destruction of records according to retention schedules approved by state and local records committees. Maintaining a central state records center achieves significant storage cost savings, and the document retrieval system provides efficient access to agency records. (Archives and Records Management Account-State, Local Government Archive Account-State)

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Logistical support for government agencies

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,532,000	\$0	\$1,532,000	12.1	\$1,565,000	\$0	\$1,565,000	12.7

**Expected Results:**

**Output Measure:** Number of public records stored and managed in the Secretary of State's Records Center.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0	0	588,200,000	611,728,000	636,197,120	661,645,004

## State Archives

The primary mission of the State Archives is to preserve and make accessible the legal and historical documents of all executive, legislative, and judicial branch agencies, and all local governments. State Archives manages the life-cycle of all records and maintains public research facilities for reference and scholarship. The main facility in Olympia and five branches (Bellevue, Bellingham, Ellensburg, Cheney, and Olympia) ensure citizen access to local records while maintaining the security necessary for authentic records. Services include an online research catalog to collections, training and outreach, records preservation, conservation efforts, and a grant program. The five archive branches also perform record management services for all local governments. (Archives and Records Management Account-State, Local Government Archive Account-State)

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$4,478,000	\$0	\$4,478,000	30.0	\$4,353,000	\$0	\$4,353,000	29.5

**Expected Results:**

**Output Measure:** Number of public records preserved and made available to the public in the State Archives.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0	0	344,637,500	365,315,750	387,234,695	410,468,776

## State Depository Collection

This activity provides citizens with access to print and digital information and publications, both current and historical, from Washington State agencies.

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**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Decision support for government decision makers

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,028,000	\$1,028,000	\$0	13.4	\$1,051,000	\$1,051,000	\$0	13.4

**Expected Results:**

The people of Washington will have permanent access to a comprehensive, centralized collection of government publications in any format.

**Output Measure:** Number of State publications (print or electronic) in the state depository collection online catalog.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
105,249	147,440	195,745	240,745	289,245	296,445

## Voter Registration and Initiative Services

This activity facilitates the filing and processing of proposed initiatives and referenda, filing of completed petitions, and verification of voter signatures on filed petitions. All qualified initiatives and referenda are certified to the county auditors. All motor-voter and mail-in registration information is processed for delivery to county auditors to ensure the maintenance of complete and accurate voter registration lists.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,093,000	\$1,093,000	\$0	15.3	\$1,117,000	\$1,117,000	\$0	15.3

**Expected Results:**

**Outcome Measure:** Percent of eligible voting age population who are registered to vote.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
73.28%	70.75%	75%	79%	83%	85%

*Voter turn-out is typically less in odd-year elections.*

**Output Measure:** Percent of counties' voting systems reviewed.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0%	0%	0%	50%	100%	100%

## Voter Registration Database

# Agency Activity Inventory

## by Agency

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**Agency:** 085 - Office of the Secretary of State

Under an activity established during 2003-05 Biennium to meet the requirements of the Help America Vote Act of 2002 (HAVA), the Office of the Secretary of State must build and maintain a coordinated, centralized, uniform state voter registration database with connectivity to the 39 county election offices, Department of Licensing, and Department of Corrections. This database provides a new tool to assure that elections are less open to fraudulent voter registration and improve service to the state's voters. It provides real time connectivity between county offices and the state to ensure that a voter is only registered at one location at a time. Further it provides a tool to confirm the legitimacy of each new voter registration by cross checking the data with licensing information, social security number information, and a list of those with no right to vote (i.e., convicted felons).

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$713,000	\$0	\$713,000	5.8	\$133,000	\$0	\$133,000	5.7

**Expected Results:**

**Outcome Measure:** Number of counties connected to the statewide voter registration database.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
0	0	0	4	39	39

**Output Measure:** Average number of voter registration forms processed weekly.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
3,713	4,168	5,757	5,000	5,500	6,000

## Voters Pamphlet, Voter Outreach, and Legal Advertising

As required by the State Constitution, this activity supplies voters with access to information about elections, candidates, and ballot measures via the voter's pamphlet, an online voter's guide, 24-hour telephone hotline, and legal advertisements. The division provides voting and election information to children, students, and young adults, as well as online access to election results reported in real time by county election offices. Foreign language translation for all voter outreach and voter education services is provided through the Office of the Secretary of State's website.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Governance

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,031,000	\$1,031,000	\$0	5.4	\$1,404,000	\$1,404,000	\$0	5.4

**Expected Results:**

**Output Measure:** Percent of households that receive the voters pamphlet of the total number printed.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
91.97%	91.37%	91.54%	92%	92%	92.25%

# Agency Activity Inventory by Agency

Appropriation Period: 2005-07 Activity Version: Governor's 2005-07 Budget - New Law

**Agency:** 085 - Office of the Secretary of State

*The above measures only those pamphlets distributed to households. The remaining pamphlets are distributed to libraries, retirement homes, and county election offices (who forward them to out-of-state absentee voters).*

## Washington Talking Book and Braille Library

The State Library contracts with the Seattle Public Library to provide statewide services to the blind, visually impaired, physically or learning disabled, and those who cannot read regular print.

**Statewide Result Area:** Improve cultural and recreational opportunities throughout the state

**Category:** Ensure access to cultural and recreational opportunities

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,350,000	\$1,022,000	\$328,000	0.0	\$1,350,000	\$1,022,000	\$328,000	0.0

**Expected Results:**

**Outcome Measure:** Number of active patrons to the Washington Talking Book and Braille Library.

FY02 Actual	FY03 Actual	FY04 Actual	FY05 Estimate	FY06 Proposed	FY07 Proposed
9,663	10,302	10,830	11,372	11,941	12,538

## Compensation Cost Adjustment

This item reflects proposed compensation and benefit cost adjustments that were not allocated to individual agency activities. The agency will assign these costs to the proper activities after the budget is enacted.

**Statewide Result Area:** Improve the ability of State Government to achieve its results efficiently and effectively

**Category:** Human resources support for government agencies

FY 2006				FY 2007			
Total	GFS	Other	FTEs	Total	GFS	Other	FTEs
\$1,294,000	\$805,000	\$489,000	0.0	\$1,647,000	\$1,078,000	\$569,000	0.0